



**Employee Application**

**Name:** \_\_\_\_\_

(First & Last)

**Address:** \_\_\_\_\_

(Street, City, State, Zip code)

**Phone number:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Applying for:** *(Circle one)*      Full-time      Part-time      Temporary

**Date available to start work:** \_\_\_\_\_

**Days & Times Available:**

Sun:	Mon:	Tues:	Wed:	Thurs:	Fri:	Sat:

**Are you eligible to work in the US:** *(Circle One)*                      **Yes**                      **No**

**Will you submit to a background check if hired:** *(Circle one)*      **Yes**                      **No**

**Education:**

**High school:** \_\_\_\_\_

(Name, City & State)

**College:** \_\_\_\_\_

(Name, City & State)

**Other:** \_\_\_\_\_

(Name, City & State)

# Employment History:

**Current/Last Employer:**

**Name:** \_\_\_\_\_ **Dates worked:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone number:** \_\_\_\_\_

**Supervisor's name:**  
\_\_\_\_\_

**Position/Responsibilities:** \_\_\_\_\_

\_\_\_\_\_

**Reason for leaving:** \_\_\_\_\_

**May we contact? (Circle One)**      **Yes**    **No**

**Name:** \_\_\_\_\_ **Dates worked:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone number:** \_\_\_\_\_

**Supervisor's name:**  
\_\_\_\_\_

**Position/Responsibilities:** \_\_\_\_\_

\_\_\_\_\_

**Reason for leaving:** \_\_\_\_\_

**May we contact? (Circle One)**      **Yes**    **No**

**Name:** \_\_\_\_\_ **Dates worked:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone number:** \_\_\_\_\_

**Supervisor's name:**  
\_\_\_\_\_

**Position/Responsibilities:** \_\_\_\_\_  
\_\_\_\_\_

**Reason for leaving:** \_\_\_\_\_

**May we contact?** (*Circle One*)      **Yes**    **No**

**Name:** \_\_\_\_\_      **Dates worked:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone number:** \_\_\_\_\_

**Supervisor's name:**  
\_\_\_\_\_

**Position/Responsibilities:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Reason for leaving:** \_\_\_\_\_

**May we contact?** (*Circle One*)      **Yes**    **No**

**References:**

**Name:** \_\_\_\_\_      **Relationship:** \_\_\_\_\_

**Phone number:** \_\_\_\_\_      **Years known:** \_\_\_\_\_

**Name:** \_\_\_\_\_      **Relationship:** \_\_\_\_\_

**Phone number:** \_\_\_\_\_      **Years known:** \_\_\_\_\_

**Name:** \_\_\_\_\_      **Relationship:** \_\_\_\_\_

**Phone number:** \_\_\_\_\_      **Years known:** \_\_\_\_\_

*I certify that the information contained in this application is accurate and correct. I understand that any omission or erroneous may be ground for dismissal.*

**Signature:** \_\_\_\_\_      **Date:** \_\_\_\_\_